


CABINET FORWARD WORK PLAN

1 MARCH 2021 TO 30 JUNE 2021

Published on 12 February 2021

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.

7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Philip Whitehead	Leader of the Council and Cabinet Member responsible for Economic Development, Military-Civilian Integration and Communications
Cllr Richard Clewer	Deputy Leader of the Council and Cabinet Member responsible for Corporate Services, Heritage, Arts, Tourism, Housing and Communities
Cllr Pauline Church	Cabinet Member responsible for Finance and Procurement and Commercial Investment
Cllr Laura Mayes	Cabinet Member responsible for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member responsible for Adult Social Care, Public Health & Public Protection
Cllr Ian Blair-Pilling	Cabinet Member responsible for ICT, Digitalisation, Operational Assets and Leisure & Libraries
Cllr Toby Sturgis	Cabinet Member responsible for Spatial Planning, Development Management and Property
Cllr Bridget Wayman	Cabinet Member responsible for Highways, Transport and Waste

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
March 2021 - Published on 12 February 2021						
16 Mar 2021 COVID-19 Update	Non-Key An update on pandemic related activity.	n/a		Cllr Philip Whitehead philip.whitehead@wiltshire.gov.uk	David Bowater, Layla Bridger david.bowater@wiltshire.gov.uk , layla.bridger@wiltshire.gov.uk Terence Herbert	Open
16 Mar 2021 Special School Transformation Programme Update	Non-Key Update on the Special School Transformation Programme including the construction of the new build at the Rowde site, and the development of the Free School in the south of Wiltshire.	The update will cover the co-production process being undertaken with key stakeholders including children and young people, parents and carers, staff and governors and local communities.		Cllr Laura Mayes laura.mayes@wiltshire.gov.uk	Alison Enever alison.enever@wiltshire.gov.uk Helen Jones (Director - Commissioning)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>16 Mar 2021 School Capital Programme 2021 to 2026</p>	<p>Key Decision To agree the School Capital Programme for 2021 to 2026. Addresses the investment to improve the condition of maintained schools and the provision of new places. Does not include investment in special schools or resource base places.</p>	<p>All schools were consulted on the School Places Strategy. It was also considered by Scrutiny being approved by Cabinet</p>		<p>Cllr Laura Mayes laura.mayes@wiltshire.gov.uk</p>	<p>Clara Davies clara.davies@wiltshire.gov.uk</p> <p>Helean Hughes (Director - Education and Skills)</p>	<p>Open</p>
<p>16 Mar 2021 Wiltshire Council's Housing Board</p>	<p>Non-Key The purpose of this report is to update Cabinet regarding the activities of Wiltshire Council's Housing Board between December 2019 and November 2020 and comply with its Terms of Reference which requires an update to be provided to Cabinet.</p>	<p>Wiltshire Council's Housing Board, Councillor Richard Clewer, Director Simon Hendey. Report was presented to and agreed by Wiltshire Council's Housing Board.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Ian Seeckts ian.seeckts@wiltshire.gov.uk Tel: 01722 434353</p> <p>Simon Hendey (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>16 Mar 2021 Registered Provider Partnership Review</p>	<p>Non-Key To seek authority from Cabinet to establish a new 5 year partnership arrangement with Registered Providers to support the delivery of affordable housing in Wiltshire.</p>	<p>Consultation with Cabinet Member, Registered Providers and other stakeholders where relevant.</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Richard Walters richard.walters@wiltshire.gov.uk Simon Hendeley (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>16 Mar 2021 Porton Science Park - Collaborative Innovation Centre Fit Out</p>	<p>Key Decision Proposal to fund fit out costs in the "shell" space of the Collaborative Innovation Centre to secure a prospective occupier.</p>	<p>N/A N/A</p>		<p>Cllr Pauline Church, Cllr Philip Whitehead pauline.church@wiltshire.gov.uk, philip.whitehead@wiltshire.gov.uk</p>	<p>Scott Anderson, Emma Carpenter, Richard Walters scott.anderson@wiltshire.gov.uk, emma.carpenter@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689, , Simon Hendeley (Director - Housing and Commercial)</p>	<p>Fully exempt</p>

April 2021 - Published on 19 March 2021

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>20 Apr 2021 Former Christie Miller Sports Centre & Golf Course, Bowerhill, Melksham</p>	<p>Key Decision Appropriation for Planning Purposes and update on disposal</p>	<p>Consultation with Members and Directors</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Mark Hunnybun mark.hunnybun@wiltshire.gov.uk</p> <p>Simon Hendeley (Director - Housing and Commercial)</p>	<p>Part exempt</p>
<p>1 June 2021 - Published on 30 April 2021</p>						
<p>29 June 2021 - Published on 28 May 2021</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Jun 2021 Town and Parish Council four-yearly election cycle costs</p>	<p>Non-Key Wiltshire Council Unitary Elections and Town and Parish Council Elections are run together on a four-year cycle and all costs incurred are currently borne by Wiltshire Council. The next elections are scheduled for May 2021. The report is to consider whether town and parish councils should be recharged for their own election costs effective for May 2021 elections.</p>	<p>n/a</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Caroline Rudland caroline.rudland@wiltshire.gov.uk Ian Gibbons</p>	<p>Open</p>
<p>*****</p>						